

## The Hongkong Bank Foundation

6/F, HSBC Building Tsim Sha Tsui, 82-84 Nathan Road, Tsim Sha Tsui, Kowloon, Hong Kong

### Hongkong Bank Foundation – Covering Page for Funding Proposal

*Kindly complete this page and attach it to your proposal. This will facilitate the Foundation's administration.*

1. Organisation's name \_\_\_\_\_

- Is the organisation

- registered under Section 88 of Inland Revenue Ordinance?  Yes  No
- subvented by the government?  Yes  No
- funded by prevalent grant making organizations such as the Community Chest or Hong Kong Jockey Club?  Yes  No
- supported by the Hongkong Bank Foundation and/or HSBC before?
  - No, we are a first time applicant
  - Yes, →  
Year and amount of latest donation received \_\_\_\_\_  
Total amount of donations received over the years \_\_\_\_\_

2. Project name \_\_\_\_\_

- Input, output and impact summary

- Time frame \_\_\_\_\_
- Requested sum of donation \_\_\_\_\_
- Number of direct beneficiaries \_\_\_\_\_, and/or
- Number of indirect beneficiaries \_\_\_\_\_, and/or
- Other impact measurement \_\_\_\_\_
- Other funding obtained or sources approached \_\_\_\_\_

3. Does the proposal carry the endorsement and signature of the organisation's senior management?  Yes  No

4. Have you attached a one page executive summary to the project proposal?  Yes  No

5. Have you enclosed a copy of the latest annual report and audited accounts to the funding proposal?  Yes  No

*Thank you for your help!*

Advisory Committee

Facsimile: 2366 7838

Web: [www.hongkongbankfoundation.org](http://www.hongkongbankfoundation.org)

*The Hongkong Bank Foundation is a Hong Kong-registered charitable trust established by  
The Hongkong and Shanghai Banking Corporation Limited in 1981*

